

**WOLVERINE TECHNICAL STAFFING, INC.  
CONTRACT EMPLOYMENT TERMS AND CONDITIONS**

In any contractual arrangement between Wolverine Technical Staffing, Inc. (Wolverine) and a client company (Company), the following terms and conditions will apply:

- (1) Company will certify that hours worked by the Wolverine contract employee for each pay period are correct.
- (2) Company will pay Wolverine on a timely basis according to the time limit stipulated on the Wolverine invoice.
- (3) Company will not entrust Wolverine employees with unattended premises, cash, negotiables or other valuables.
- (4) Wolverine is not responsible for claims made under its fidelity Bond unless such claims are reported in writing to it by Company within 30 days after occurrence.
- (5) Company shall defend, indemnify and save Wolverine harmless from any and all fines, penalties and assessments including attorney fees, incurred by Wolverine Contract Employees as a result of any alleged violations of any Federal, State or local law regulations or ordinance relating to health and safety with respect to premises owned or controlled by Company and to which Wolverine contract employees are assigned.
- (6) Company recognizes Wolverine's employer-employee relationship with its personnel and accepts the obligation to discuss all matters concerning their employment, job assignments, pay procedures, etc., with Wolverine Technical Staffing, Inc.
- (7) Wolverine personnel may not be contacted directly for Permanent employment during the contract assignment and within one year following the last work period unless company remits a fee to Wolverine equal to 30% of the annual salary of the employee.
- (8) Wolverine personnel may not be contacted directly for contract assignments within one year following the last work period unless the company pays continuance of the contract service to Wolverine.

Company Representative:

Wolverine Technical Staffing, Inc.:

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Name

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Name

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Signature

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Signature

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Title

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